

## **Minutes of Meeting held on 17 October 2011 at 7.30pm in Garway Village Hall**

### **Present.**

Mr D Atkinson (Chair), Mr C Robinson, Mrs S Partridge, Mrs R Sparey, the clerk and 9 members of the public

### **1. Apologies.**

Cllr R Hamilton, Mr C Strange, Mr M Howard

### **2. Declarations of Interest**

Item 7 Invoice from Monmouthshire CC. grass cutting. Mr D Atkinson. Prejudicial-signed interests book.

**3. Minutes of Meeting held on 4<sup>th</sup> July 2011** were agreed and approved as a true and accurate record and signed by the Chair

### **4. Matters arising from previous meetings**

Children's Playground – Mr Strange has carried out repairs to damaged timber.  
Ecohere – booked for next meeting.

### **5 . Correspondence**

Letter received from Mr & Mrs Russell re extended 30mph limit past the Turning. It was proposed by Mrs Partridge and seconded Mr Robinson that the Council requests a review of the speed limit through Garway and traffic calming through Broad Oak. Clerk to write to Traffic Management, H/Council

### **6. Planning Matters**

Old Applications

DMS/111924/F Nantewain, Broad Oak, Proposed conversion of redundant farm buildings into residential use. **Granted**

DMS/111936/F Upper Town, Garway. Extension of time to DCSW2008/1473/F two storey extension to dwelling **Granted**

New Applications

Mr Robinson requested that is noted that Planning Services do not give adequate notice of upcoming applications – giving insufficient time for Members to consider them.

DMS/112630/F Land opposite Broad Oak Methodist Chapel. – agricultural access to land opposite Broad Oak Methodist Chapel. **Supported**

DMS/112592/FH Coed Lank Farm, Broad Oak. Erection of two bay carport, extension of driveway and outdoor swimming pool. **Supported**

DMS/112590/F Coed Lank Farm, Broad Oak. Change of use of land from agricultural to domestic. Construction of ménage, conversion of outbuilding to stables. **Supported**

### **7 . Financial Matters**

**Mr Atkinson left the room and Mr Robinson took the Chair**

Invoice received from Monmouthshire CC for £926.82 for grass cutting . This had been approved in February. Agreed to pay.

**Mr Atkinson returned and took the Chair**

Notice of second tranche of Precept received £1969.00

Wayleave received £202.37

Direct Debit Mandate received for completion from FWAG. Annual subscription of £45 plus vat. Agreed and signed by Mr Atkinson and Mrs Sparey.

**8. Garway Commons:**

- i) Maintenance issues – Mrs Partridge has attended GHCA meeting- bracken encroachment onto private road at White Rocks would be cleared by a work party on 21 October, however, due to glow worm habitation, in future this would be done in August.
- ii) Council to consider long term management of Garway Common

At this point Mr Atkinson closed the meeting in order that Commoners present could discuss the way forward.

Points raised:

- *How would works carried out be financed – grants, Parish Council Precept and volunteer time through work parties.*
- *Need to consider Entry Level Stewardship to access grants for bracken cutting and coppicing.*
- *Need for a Management Plan before any other decisions made*
- *All decisions to be transparent*
- *Invite in writing all Commoners to meetings*
- *Decisions to go with a majority.*

Mr Atkinson then re opened the Meeting at 8.10pm

Proposal by Mr Robinson that the Parish Council contact FWAG (Farming and Wildlife Advisory Group) to formulate an outline proposal for a management plan. Parish Council to write individually to all Garway Commoners when date for a public meeting is agreed. To ask Mr Howard to liaise with FWAG as soon as possible. Seconded Mrs Sparey and agreed unanimously.

**9. Local Development Framework meeting held on 5 October – Report**

All six members attended and noted the poor turn out from other parishes in Pontrilas ward. It was proposed by Mr Robinson, seconded Mrs Partridge and agreed unanimously to bring forward the December meeting to 21 November so that a full council could formulate a response to the LDF by the 28 November.

**10. Lengthsman – payment of invoices received and works required.**

Invoices received for July - £259.20 – drainage and ditch work, strimming and general work. August – £282.96 – drainage and ditch work, strimming, sign maintenance and litter picking. Agreed to pay. Works required – clear drain under cattle grid at White Rocks

### **11. Parish Plan – Council to receive and consider reports from Steering Group**

Housing Needs Survey agreed by H/Council and is being prepared by them for distribution end of October. The form would be returned direct to Herefordshire Council for analysis and all responses would be confidential.

Community Facilities Group have held meetings to discuss Big Lottery application for a Community Centre and are considering details and format of the application.

An agreement was being considered between Mr & Mrs Oke and the Village Hall Trustees for land for a proposed new Community Centre

### **12. Clerks wages and expense**

Wages of £245 to end September and expenses to date of £24.02. Agreed to pay.

### **13. Parish Matters**

Trees for the Pommunity Scheme to be collected in November for planting

Children's Playground – encroaching brambles need cutting back. Clerk to arrange with Terry Griffiths

Mrs Sparey asked for an update on the cutting back of overgrowth identified in previous meetings. Amey had sent standard letters for the Parish Council to send out to “the occupier” of the properties, however no time limit was given in the letter or advice on the Parish Councils involvement should the letters be ignored. The Clerks had requested information from Amey, who had passed it on to their legal team who had not yet responded.

Old School – pile of asbestos sheets on the premises. Could be potential hazard to children. Clerk to contact Environmental Health.

A public meeting to discuss village events for the Queens Diamond Jubilee on 4<sup>th</sup> June 2012 will be held on 24<sup>th</sup> October.

There being no further business the Chair declared the meeting closed 8.50pm.